



National Estuary Program - NOAA Community-Based Restoration Partnership

Request for Preproposals For Projects in Watersheds of the National Estuary Programs (Submittal Date: October 20, 2008)

The National Estuary Program-NOAA Community-based Restoration Partnership (NEP/CRP) invites preproposals for its citizen-driven habitat restoration projects. The partnership is seeking to fund on-the-ground activities within watersheds of the National Estuary Programs (NEPs) that restore marine, estuarine, and riparian habitats benefiting living marine resources and foster local stewardship of the coastal environment.

The NEP/CRP is a multi-year, regional partnership between the National Oceanic and Atmospheric Administration (NOAA) Community-based Restoration Program (CRP), the Association of National Estuary Programs (ANEP) and the NEPs. The purpose of this partnership is to strengthen the conservation efforts of the CRP and the NEPs by supporting on-the-ground restoration activities and provide educational and social benefits by significantly involving the community.

Who is Eligible to Apply?

The twenty-eight designated NEPs, non-governmental organizations (e.g., community associations, cooperatives, and civic groups), municipalities, schools, and tribal and state governments are eligible to apply. The proposed project must be located within the watershed of one of the NEPs. Applicants not directly associated with an NEP must receive a letter of co-sponsorship from their respective NEPs to ensure that the project is consistent with the Comprehensive Conservation and Management Plans (CCMPs). It is also recommended that applicants contact the NEPs for technical assistance with project development (see Attachment 1).

Project Specifications:

Preproposals will be accepted for projects that involve restoration, creation, or enhancement of coastal habitats within the watershed of an NEP that benefit living marine resources. Restoration is defined as activities that contribute to the return of degraded or altered marine, estuarine, coastal, and diadromous fish habitats to a close approximation of their condition prior to disturbance. Applicants whose projects meet the following criteria will be invited to submit full proposals for funding consideration.

All projects must:

- Result in **on-the-ground** habitat restoration;
- Provide significant, long-term **benefit to "NOAA Trust Resources"** (please see the following section);
- **Involve the local community** through an educational or volunteer component tied to the restoration activities;
- Provide a **1:1 nonfederal match** to the partnership cash contribution (please see the "Funding" section); and
- Include a mechanism to **monitor and evaluate** the success of the project.

The preferred project duration is one year, with projects beginning March 1, 2009. However, projects of shorter duration and projects taking up to 18 months for completion, but only requiring one year of funding, will also be considered.

The goal of the NEP/CRP partnership for 2009 is to fund up to 4 or 5 projects that will yield tangible results in habitat restoration and significant involvement by the public. Projects that emphasize on-the-ground restoration activities, therefore, will be given priority. Project elements may also include workshops, monitoring, or other such activities which directly support actual and measurable habitat improvement and/or public education about the project. Recognizing that restoration is a multi-faceted effort, funding for projects involving limited pre-implementation activities, such as engineering and design and short-term baseline studies, will be considered. However, funding for such activities will be limited to 15% of the total project cost. With the goal to implement on-the-ground projects and due to limited funding, projects consisting solely of engineering and design components will not be considered by the partnership this year.

Projects emphasizing a single component, such as only outreach or program coordination, propose to expand an organization's day-to-day activities, or that primarily seek support for administration, salaries, overhead, and/or travel will not be accepted.

NOAA Trust Resources:

NOAA trust resources and the habitats that support them serve as the focus of this partnership. **Applicants must demonstrate that habitat restoration will result in a benefit to NOAA trust resources.** These include living marine resources and their habitats such as:

- Commercial and recreational fishery resources (marine fish and shellfish and their habitats);
- Diadromous species (species with life cycles that carry them between rivers and oceans, such as salmon, striped bass and American eel);
- Endangered and threatened marine species and their habitats;
- Marine mammals, turtles, and their habitats;
- Marshes, mangroves, seagrass beds, coral reefs, and other coastal habitats; and
- Resources associated with National Marine Sanctuaries and National Estuarine Research Reserves.

Funding:

Preproposals will be evaluated and selected by the NEP/CRP steering committee, which consists of directors of the NEPs and NOAA CRP staff. \$75,000 is available for Year 2009 projects. Project funding levels will typically fall within the range of \$15,000 - \$30,000.

All projects **must** provide a 1:1 match of the grant amount. Matching funds **cannot be federal dollars**. Matching funds can be cash and/or in-kind sources that are incurred during the project period, including one or more of the following:

- In-kind donations, such as labor, materials and earthmoving equipment;
- Technical assistance for restoration site selection, design, and evaluation;
- Workforce support or other in-kind services, especially those that promote citizens' hands-on involvement;
- Local stewardship and monitoring to sustain and evaluate the success of the restoration over time.

Additional federal funding or other contributions may be included in the project description to demonstrate that the project is part of a larger restoration effort. However, such federal contributions may not serve as matching contribution to the NEP/CRP funds.

Minimum Monitoring/Evaluating Requirements:

Projects funded by the NEP/CRP partnership are required to evaluate the success of the habitat restoration efforts. The purpose of the monitoring is to detect early signs of whether the restoration is on track, to gauge how well a restoration site is functioning, and to evaluate the ecological health of specific coastal habitats both before and after project completion. All applicants for restoration projects are encouraged to establish objective statements relating to at least one structural and one functional aspect of the habitat, and then monitor the progress toward these goals.

Guidance for developing habitat restoration monitoring plans is provided by NOAA. The website for further information is:

http://www.nmfs.noaa.gov/habitat/restoration/projects_programs/crp/partners_funding/project_reports.html#B

**** Please note that this monitoring plan is not required for the preproposal, but will be required for all NEP/CRP applicants invited to submit full proposals.**

Preproposal Requirements:

Preproposals must be **received by October 20, 2008** and should be no more than two (2) pages in length. Preproposals must include all of the information requested and be formatted as shown in Attachment 2. Attachments and appendices are not included in this maximum page requirement. **Applicants not directly associated with an NEP must receive a letter of co-sponsorship from their respective NEPs to ensure that the project is consistent with the CCMPs and include it as an attachment to the preproposal.** Timelines may use a March 1, 2009, starting date, but the actual start date will be determined by completion of the contract document.

Projects that meet the minimum partnership requirements will be invited to submit full proposals (approximate submittal date: December 12, 2008) that will more fully describe the activities to be accomplished and will include a specific timeline, a monitoring plan, and a detailed budget. Final projects will be selected for funding following review by the NEP/CRP Steering Committee.

Preproposal Submission:

Applicants **must** submit one hard copy and one digital copy (MS Word compatible with photos as low resolution .jpg files) via e-mail or compact disk (CD). The digital copy, whether submitted via e-mail or a mailed disk must be **received** by the due date. Hard copies (prints) submitted via regular mail or courier must be postmarked by the due date. Materials will not be accepted via fax.

Please submit materials to: (Use Headline "NEP/CRP Project Submission")

Ms. Lore H. O'Hanlon
1110 Raintree Drive
Charlottesville, VA 22901
ecolore@aol.com

ATTACHMENT 1 CONTACT FOR NEP/CRP ASSISTANCE

I. For questions about the application process, please contact:

Ms. Lore H. O'Hanlon, NEP/CRP Partnership Manager at 434-964-1968 or
ecolore@aol.com

II. For technical questions and assistance from the NEPs

A. NEP Contacts

Albemarle-Pamlico NEP – Bill Crowell, Director

1601 Mail Service Center
Raleigh, NC 27699-1601
Phone: (919) 715-1327
bill.crowell@ncmail.net
www.apnep.org

Barataria-Terrebonne Estuary Program - Kerry St. Pe, Director

Nicholls State University Campus
P.O. Box 2663
Thibodaux, LA 70310
Phone: (985) 447-0868; toll free (800) 259-0869
kerry@btnep.org
www.btnep.org

Barnegat Bay National Estuary Program - Stanton Hales, Ph.D., Director

Ocean County College
P.O. Box 2001
Toms River, NJ 08754
Phone: (732) 255-0472
shales@ocean.edu
www.bbep.org

Buzzards Bay National Estuary Program - Dr. Joe Costa, Executive Director

2870 Cranberry Highway
E. Wareham, MA 02538
Phone: (508) 291-3625; ext 19
jcosta@buzzardsbay.org
www.buzzardsbay.org

Casco Bay Estuary Partnership – Curtis Bolhen, Director

USM Muskie School
P.O. Box 9300
34 Bedford St.
Portland, ME 04101-9300
Phone: (207) 780-4820
cbohlen@usm.maine.edu
www.cascobayestuary.org

Charlotte Harbor National Estuary Program - Dr. Lisa Beever, Director

1926 Victoria Ave
Fort Myers, FL 33901-3414
Phone: (239) 338-2556 ext. 235; toll free (866) 835-5785
lbeever@swfrpc.org
www.chnep.org

Coastal Bend Bays and Estuaries Program - Ray Allen, Executive Director

1305 N. Shoreline Blvd., Suite 205
Corpus Christi, TX 78401
Phone: (361) 885-6204
rallen@cbbep.org
www.cbbep.org

Partnership for the Delaware Estuary – Jennifer A. Adkins, Executive Director

One Riverwalk Plaza
110 South Poplar Street, Suite 202
Wilmington, DE 19801
Phone: 800-445-4935; (302) 655-4990
JAdkins@DelawareEstuary.org
www.delawareestuary.org

Delaware Inland Bays Estuary Program - Ed Lewandowski, Executive Director

38375 Inlet Road
Rehoboth Beach, DE 19971
302-226-8105
director@inlandbays.org
www.inlandbays.org

Galveston Bay Estuary Program - Helen E. Drummond, Director

17041 El Camino Real, Ste. 210
Houston, Texas 77058
(281) 218-6461
hdrummon@tceq.state.tx.us
www.gbep.state.tx.us

Indian River Lagoon NEP - Troy Rice, Director

St. Johns River WMD
525 Community College Parkway, SE
Palm Bay, FL 32909
Phone: (321) 984-4938
trice@sjrwmd.com
www.sjrwmd.com

Long Island Sound Study - Mark Tedesco, Director

U.S. EPA, Long Island Sound Office
Stamford Government Center
888 Washington Boulevard Suite 6-5
Stamford, CT 06904-2152
Phone: (203) 977-1541
tedesco.mark@epa.gov
www.longislandsoundstudy.net

Lower Columbia River Estuary Partnership - Debrah Marriott, Executive Director

811 SW Naito Parkway, Suite 120
Portland, OR 97204
Phone: (503) 226-1565
marriott@lcrep.org
www.lcrep.org

Maryland Coastal Bays Program – Dave Wilson, Director

9919 Stephen Decatur Highway – Suite 4
Ocean City, MD 21842
Phone: (410) 213-2297
dwilson@mdcoastalbays.org
www.mdcoastalbays.org

Massachusetts Bays NEP - Jan Smith, Executive Director

251 Causeway Street, Suite 800
Boston, MA 02114
Phone: (617) 626-1231
jan.smith@state.ma.us
www.mass.gov/envir/massbays

Mobile Bay Estuary Program – Roberta Swann, Acting Director

Mobile Bay Estuary Program
4172 Commanders Drive
Mobile, AL 36615
Phone: (251) 431-6409
rswann@mobilebaynep.com
www.mobilebaynep.com

Morro Bay National Estuary Program - Dan Berman, Director

601 Embarcadero, Suite 11
Morro Bay, CA 93442
Phone: (805) 772-3834
dberman@mbnep.org
www.mbnep.org

Narragansett Bay Estuary Program - Richard Ribb, Director

Box 27, URI Bay Campus
Narragansett, RI 02882
Phone: (401) 874-6233
rribb@gso.uri.edu
www.nbep.org

New Hampshire Estuaries - Jennifer Hunter, Director

New Hampshire Estuaries Project
University of New Hampshire
Nesmith Hall, 131 main Street
Durham, NH 03824
Phone: (603) 862-3948
jennifer.hunter@unh.edu
www.nhеп.unh.edu

NY-NJ Harbor Estuary Program - Robert M. Nyman, Director

New York-New Jersey Harbor Estuary Program Office
U.S. Environmental Protection Agency
290 Broadway, 24th Floor
New York, NY 10007-1866
Phone: (212) 637-3816
nyman.robert@epa.gov
www.harborestuary.org

Peconic Estuary Program - Vito Minei, Director

SCDHS-Office of Ecology
360 Yaphank Avenue
Suite 2B
Yaphank, NY 11980
Phone: (631) 853-3082
vito.minei@co.suffolk.ny.us
www.peconicestuary.org

Puget Sound Partnership– David Dicks, Executive Director

P.O. Box 40900
Olympia WA 98504-0900
Phone: (360) 725-5454; toll free (800) 54-SOUND
David.Dicks@psp.wa.gov
www.psp.wa.gov

San Francisco Estuary Project – Judy Kelly, Program Manager

1515 Clay Street, Suite 1400
Oakland, CA 94612
Phone: (510) 622-8137
JAKelly@waterboards.ca.gov
<http://sfep.abag.ca.gov>

San Juan Bay Estuary Partnership -Javier Laureano, Executive Director

P.O Box 9509
San Juan, PR 00908-9509
Phone: (787) 725-8165
jlaureano@estuario.org
www.estuario.org

Santa Monica Bay Restoration Commission – Shelley Luce, Executive Director

Santa Monica Bay Restoration Commission
320 W. 4th Street, Suite 200
Los Angeles, CA 90013
Phone: (310) 216-9827
SLUCE@santamonicabay.org
www.santamonicabay.org

Sarasota Bay Estuary Program - Mark Alderson, Director

111 South Orange Avenue, Suite 200W
Sarasota, FL 34236
Phone: (941) 955-8085
mark@sarasotabay.org
www.sarasotabay.org

Tampa Bay Estuary Program – Holly Greening, Director

100 8th Avenue, S.E.

MS I-1/NEP

St. Petersburg, FL 33701

Phone: (727) 893-2765 ext. 202

hgreening@tbnep.org

www.tbep.org

Tillamook Estuaries Partnership - Mark Trenholm, Director

P.O. Box 493

613 Commercial Drive

Garibaldi, OR 97118

Phone: (503) 322-2222

mtren@tbnep.org

www.tbnep.org

Attachment 2 Preproposal Format

**Please submit the following information using this format and these headings.
Add the required information after each heading.**

I. Applicant Information

1. Organization
2. Address of Organization
3. Organization Web Page Address

II. Project Contact

1. Project Manager and Title
2. Address of Contact (if different from above)
3. Phone number
4. Fax number
5. Email address
6. Contact web page address
7. Congressional District

III. Project Information

1. Project name
2. Project start date
3. Project end date
4. Project location (City, County, State)
5. Land Ownership (public/private)
6. Type(s) of habitat (marsh, reef, seagrass bed, etc.)
7. NOAA Trust Resource(s) to benefit from restoration (Common and scientific name)
8. Partners involved
9. Please identify the federal, state or local permits required (Note: Documentation that all required permits are obtained must be provided prior to expenditure of funds under this partnership)

IV. Project Abstract

1. Project objectives (100 words maximum) – specify only those objectives to be accomplished with this funding
2. Description of project to be completed with this funding (250 words maximum)
3. If the project is part of a larger regional and/or local effort, briefly describe this effort
4. Describe the specific on-the-ground activities to be undertaken to achieve project objectives
5. Describe project partners and their contribution
6. Describe the community involvement through an educational and/or volunteer component

V. Budget

1. Amount of National Estuary Program Community-based Restoration Partnership funds requested; please include a brief budget narrative explaining what these funds will be used for
2. Matching Contributions - Specify sources and types of contributions; both in-kind and cash and what the matching funds will be used for. Federal funds **CANNOT** be used for match (Calculate volunteer hours at \$17/hr.).
3. Total of requested NEP/CRP funds AND matching funds (can be included as a table)

VI. Supplemental Information

1. Diagram or photo of project site depicting scale, position in landscape, and other details of project.
2. Letter of co-sponsorship from the appropriate NEP, if applicable.
3. Note: Applicants invited to send full proposals will need to provide sufficient project specific information to allow NOAA to complete a NEPA analysis on the proposed project in order to be selected for funding.