

**S-K Grant Application Package - Items Required from Applicant** (An original and nine signed copies of the application package are required.)

1. SF-424, "Application for Federal Assistance."
2. NOAA Form 88-204, "Saltonstall-Kennedy Project Summary."
3. NOAA Form 88-205, "Project Budget." Provide necessary supporting detail (see enclosed guidelines).
4. SF-424B, "Assurances - Non-Construction Programs."
5. Copy of Current Approved Negotiated Indirect Cost Rate Agreement. (An indirect cost rate can be charged only if the applicant has an Approved Negotiated Indirect Cost Rate Agreement awarded by a Cognizant Agency.)
6. CD-511, "Certifications Regarding Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements and Lobbying."
7. CD-512, "Certifications Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions and Lobbying" (required for subcontractors and retained by Applicant).
8. SF-LLL, "Disclosure of Lobbying Activities" (if applicable)
9. Statement of Work (narrative description of proposed activity, objectives, etc.).
10. Milestone Chart (show in increments, i.e. month 1, month 2; not specific dates).
11. Resumes for Principal Investigator(s).
12. If equipment is to be purchased, a purchase vs. lease statement, justifying purchase rather than lease.
13. If there are sole source subcontractors, a sole source justification.
14. Proof of Status for First Time Eligible Non-profit Applicants, if applicable.