

***NATIONAL MARINE FISHERIES SERVICE POLICY DIRECTIVE 30-117  
MARCH 4, 2004***

*Administration and Operations*

***REQUESTS FROM HEADQUARTERS STAFF***

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**OPR:** F/ (J. Oliver)

**Certified by:** F/

**Type of Issuance:** Renewed Jan 2010

***SUMMARY OF REVISIONS:***

----- Original Message -----

Subject: Requests from HQ Staff

Date: Thu, 04 Mar 2004 13:37:28 -0500

From: John Oliver <John.Oliver@noaa.gov>

Organization: NOAA

Reminder to you that all data requests to the field (budget and otherwise) from Headquarters staff need to be addressed to the Director and/or Deputy of the FMC (requests should not go directly to field staff). Please ensure that this information gets communicated down to your staff so that they can address any future requests for information to the Director/Deputy of the FMC. The appropriate field staff can be copied on the requesting email that is addressed to the Director/Deputy, but the request should not be directed to them. If you have any questions, let me know.