

NATIONAL MARINE FISHERIES SERVICE POLICY DIRECTIVE 32-107

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Information Management

Spam Email

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OPR: F/CIO

Certified by: F/CIO (L. Tyminski)

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SUMMARY OF REVISIONS: Clarified that the NOAA OCIO has agency-wide oversight of electronic messaging systems.

Signed _____ 12/03/2008

Larry Tyminski

Date

NMFS Chief Information Officer

Purpose

Division E of the Information Technology Management Reform Act (also known as the Clinger/Cohen Act) of 1996, places the responsibility of ensuring the integrity of the Agency's Information Systems with the Chief Information Officer. This directive provides users with the necessary guidance required to reduce the impact of unsolicited e-mail, otherwise referred to as SPAM, on NMFS information systems.

Procedural directives will be issued to implement this policy as needed.

Authorities and Responsibilities

This directive establishes the following authorities and responsibilities:

- The Chief Information Officer (CIO) for NOAA will have agency-wide oversight of the NOAA Fisheries electronic messaging systems
- IT Support Staff. The CIO is assisted in administering the agency's messaging systems by the Regional Information Technology Coordinators (RITCs), the Office Information Technology Coordinators (OITCs), IT Security Officer (ITSO), Regional Security Contacts and Server Administrators.
- NOAA's Messaging Operations Center provides the first level of support in the prevention of unsolicited electronic messages