

Sample Budget Table for [Project Title]

Budget tables or spreadsheets must be formatted to fit letter-sized paper (8.5" x 11")

				Federal	Match	Total
Personnel	Salary	FTE/Hours				
Stranding Coordinator	\$45,000	50%		\$22,500		\$22,500
Stranding Technician	\$30,000	50%		\$15,000		\$15,000
Stranding Volunteers	\$8.00/hr	1000			\$8,000	\$8,000
Total Personnel				\$37,500	\$8,000	\$45,500
Fringe Benefits	Rate (on salary/wages)					
Stranding Coordinator	28%			\$6,300		\$6,300
Stranding Technician	28%				\$4,200	\$4,200
Total Fringe Benefits				\$6,300	\$4,200	\$10,500
Travel	Quantity	Cost				
Travel for stranding response	1000 mi	\$0.55/mi		\$550	\$550	\$1,100
<i>Travel to Regional Stranding Mtg</i>						
Flight	1	\$300		\$300		\$300
Lodging	3 nights	\$100		\$300		\$300
Per Diem	4 days	\$50		\$200		\$200
Total Travel				\$1,350	\$550	\$1,900
Equipment	Quantity	Cost				
I-Stat	1	\$6,000		\$6,000		\$6,000
Dolphin Stretcher	1	\$2,000		\$2,000		\$2,000
Total Equipment				\$8,000	\$0	\$8,000
Supplies	Quantity	Cost				
Office Supplies	1	\$200			\$200	\$200
<i>Veterinary Supplies</i>						
I-Stat Cartridges	1 box	\$375		\$375		\$375
Animal Medication	1	\$1,200		\$1,200		\$1,200

				Federal	Match	Total
Supplies Cont.	Quantity	Cost				
Laboratory Supplies						
Specimen Storage Bags	1 pk	\$98		\$98		\$98
Gloves	6 boxes	\$25		\$150		\$150
Sampling Supplies						
Shipping Coolers	1 case	\$100		\$100		\$100
Scalpel Blades	1 case	\$300		\$300		\$300
Total Supplies				\$2,223	\$200	\$2,423
Contractual	Quantity	Cost				
Histopathology	10	\$200		\$2,000		\$2,000
Blood Chemistry Panels	20	\$50		\$1,000		\$1,000
Total Contractual				\$3,000	\$0	\$3,000
Other	Quantity	Cost				
Freezer Maintenance	1	\$2,000			\$2,000	\$2,000
HAZWOPER Training	2	\$400		\$800		\$800
Cell Phone	1	\$550		\$550		\$550
Total Other				\$1,350	\$2,000	\$3,350
Total Direct Charges				\$59,723	\$14,950	\$74,673
Indirect Charges	Rate					
Federally negotiated indirect cost rate	42%			\$14,930	\$10,153	\$25,083
Total Project Budget				\$74,653	\$25,103	\$99,756

The federal share of the indirect costs cannot exceed 25% of the total proposed direct costs. If the approved indirect cost rate is >25% of the total proposed direct cost, the amount above the 25% can be used as matching costs.